

**CONGLETON TOWN COUNCIL**

**COMMITTEE REPORTS AND UPDATES**

|                                 |   |                 |                     |
|---------------------------------|---|-----------------|---------------------|
| <b>COMMITTEE:</b>               | Environment   |                 |                     |
| <b>MEETING DATE AND TIME</b>    | 3 <sup>rd</sup> July 2025<br>7.00 pm  | <b>LOCATION</b> | Congleton Town Hall |
| <b>REPORT FROM</b>              | <b>Serena Van Schepdael – Responsible Financial Officer (RFO)</b>   |                 |                     |
| <b>AGENDA ITEM REPORT TITLE</b> | <b>8<br/>Environment (including Streetscape Services) Management Accounts</b>   |                 |                     |
| <b>Background</b>               | Variance analysis of the Management Accounts for the year 2025-2026 for the month ending 30 <sup>th</sup> April 2025, month 1, see Appendix 1.  |                 |                     |
| <b>Updates</b>                  | <p>These accounts show information for month 1 of 2025-2026, which equates to 8.3% of the budget. <u>The figures below are based on full annual budgets.</u> Information is limited due to the reporting for month 1 only. Please see the sheets for notes.</p> <p>Further information:</p> <p><b>Income</b></p> <ul style="list-style-type: none"><li>• CEC Income: First quarter paid.</li><li>• External Income (Private Works), invoicing has commenced in Month 2 onwards for private works, which will be updated in the next meeting reports.</li></ul> <p><b>Expenditure</b></p> <ul style="list-style-type: none"><li>• Vehicle rental charges: at slightly higher than budget, further to the budgeted vehicles, there is a lease for a mower to replace one of our own ride-on mowers, which has been out of action since late Autumn 2025, it is in for investigations, and this will be reflected in the budgets.</li><li>• Horticultural Supplies: Committed spends to date, which will show from months 2 and 3 onwards, is approximately £11,000 for Park displays, roundabouts and winter bedding preparation.</li></ul> |                 |                     |
| <b>Decision Requested</b>       | To receive the Streetscape Management Accounts to 30 <sup>th</sup> April 2025.  |                 |                     |



Month 1  
Percentage 8.6%

STREETSCAPE

|                                     | ANNUAL BUDGET | BUDGET TO M1 | ACTUAL SPEND TO M1 | £ VARIANCE OF M1 BUDGETS | % SPENT AGAINST M1 BUDGETS | % SPENT OF ANNUAL BUDGET | % VARIANCE AGAINST M1 EXPECTED |
|-------------------------------------|---------------|--------------|--------------------|--------------------------|----------------------------|--------------------------|--------------------------------|
| 4000 Staff Costs                    | 629,524       | 52,460       | 45,189             | 7,271                    | 86.1%                      | 7.2%                     | -1.42%                         |
| 4004 Temp/Casual Staff              | 0             | 0            | 0                  | 0                        |                            |                          |                                |
| 4008 Training                       | 3,200         | 267          | 0                  | 267                      | 0.0%                       | 0.0%                     | -8.60%                         |
| 4009 Protective Clothing\H & Safety | 5,900         | 492          | 934                | -442                     | 190.0%                     | 15.8%                    | 7.23%                          |
| 4013 Office rent                    | 2,000         | 167          | 167                | -0                       | 100.0%                     | 8.4%                     | -0.25%                         |
| 4016 Cleaning Materials             | 8,000         | 667          | 132                | 535                      | 19.8%                      | 1.7%                     | -6.95%                         |
| 4021 Telephone                      | 1,175         | 98           | 46                 | 52                       | 47.0%                      | 3.9%                     | -4.69%                         |
| 4025 Insurance                      | 10,369        | 864          | 4,130              | -3,266                   | 478.0%                     | 39.8%                    | 31.23%                         |
| 4041 Property maintenance           | 1,500         | 125          | 0                  | 125                      | 0.0%                       | 0.0%                     | -8.60%                         |
| 4043 Horticultural etc Supplies     | 14,000        | 1,167        | 187                | 980                      | 16.0%                      | 1.3%                     | -7.26%                         |
| 4047 Vehicle maintenance/Serv etc   | 12,800        | 1,067        | 109                | 958                      | 10.2%                      | 0.9%                     | -7.75%                         |
| 4048 Vehicle fuel and oil           | 16,285        | 1,357        | 860                | 497                      | 63.4%                      | 5.3%                     | -3.32%                         |
| 4049 Vehicle rental charges         | 81,000        | 6,750        | 7,087              | -337                     | 105.0%                     | 8.7%                     | 0.15%                          |
| 4050 Street Cleansing               | 8,000         | 667          | 51                 | 616                      | 7.7%                       | 0.6%                     | -7.96%                         |
| Propogation Unit                    | 2,500         | 208          | 0                  | 208                      | 0.0%                       | 0.0%                     | -8.60%                         |
| 4162 General expenditure            | 5,300         | 442          | 661                | -219                     | 149.7%                     | 12.5%                    | 3.87%                          |
| 4168 Other Expenditure              | 0             | 0            | 0                  | 0                        | #DIV/0!                    | 0.0%                     | -8.60%                         |
| 4951 Tfr from EMR                   |               |              |                    |                          |                            |                          |                                |
| 6000 Central Overheads Reallocated  | 50,596        | 4,216        | 0                  | 4,216                    | 0.0%                       | 0.0%                     | -8.60%                         |
| Streetscape Expenditure             | 852,149       | 71,012       | 59,553             | 11,459                   | 83.9%                      | 7.0%                     | -1.61%                         |
| 3030 Purchases for recharging       | 0             | 0            | 11                 | -11                      |                            | 0.0%                     | 0.00%                          |
| 1165 CEC - Income                   | -427,199      | -35,600      | -109,534           | 73,934                   | 307.7%                     | 25.6%                    | 316.28%                        |
| 1167 External work income           | -17,500       | -1,458       | -303               | -1,155                   | 20.8%                      | 1.7%                     | 29.38%                         |
| 1199 Miscellaneous                  | -900          | -75          | 0                  | -75                      | 0.0%                       | 0.0%                     | 8.60%                          |
| Streetscape Income                  | -445,599      | -37,133      | -109,837           | 72,704                   | 295.8%                     | 24.6%                    | 304.39%                        |
| Net Expenditure over Income         | 406,550       | 33,879       | -50,273            | 84,152                   | -148.4%                    | -12.4%                   | 156.99%                        |

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Replenishment required

3 months Zurich, Critical Illness in full

Start of year annual fees paid  
(Parking permits for operational vans)

No budget

Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red