

Title	Personnel Committee
Date of Meeting Time	23 rd October 2025 8 pm
Status	Draft Minutes – to be ratified at the next Committee meeting
Reference Documents	Agenda Papers for Personnel – 23 October 2025

Attendance

Committee Members	Cllr Richard Walton (Chair) Cllr Robert Douglas Cllr Sally Ann Holland Cllr Amanda Martin Cllr Kay Wesley Cllr Glen Williams
Ex Officio	Cllr Robert Brittain (Mayor) Cllr Suzy Firkin (Deputy Mayor)
Non-Committee Members	
Officers	David McGifford (Chief Officer)
Members of the Press	0
Members of the Public	0

1. Apologies for Absence

Apologies were received from Cllrs David Brown (Vice Chair), Russell Chadwick, and Rob Moreton.

2. Minutes of Previous Meetings

PRES/07/2526 resolved to approve and sign the Personnel Committee minutes held on 3rd July 2025 as a correct record.

3. Declaration of Interest

Declarations were received by Cllr Sally Ann Holland.

4. Outstanding Actions

None

5. Questions from Members of the Public

There were no questions from members of the public

6. Urgent Items

None

7. Resolution to Exclude the Public and Press from Item 8

PRES/08/2526 resolved to exclude the Public and Press from the meeting.

8. Notice period for Senior Officer

PRES/09/2526 resolved to increase the Chief Officer's notice period to 6 months and 54 hours.

9. Ex Gratia Payment

PRES/10/2526 resolved to approve the Ex Gratia payment as proposed by Cllr Douglas.