

Actions Log

| Date of Meeting   | Item/Resolution | Details of Action 2025-2026   | By who | By When?         | Latest Update   | Progress    |
|-------------------|-----------------|---|--------|------------------|---|-------------|
| 27 March 2025     | FAP/82/2425     | Standing Orders and Financial Regs reviewed and approved, but still to review Procurement Policy and Standing Orders for Contracts.   | RFO    | Feb-26           | Will be updated at September 25 FAP meeting, ready for final approval in October 25 by Council. 06NOV25 will no go to normal annual review. <b>20NOV25 Update: To be reviewed by FAP in February 2026 ready for final approval by Council</b> | In Progress |
| 05 June 2025      | FAP/11/2526     | Approval of DD/BACS, to go to Council for approval.   | RFO    | 23 October 2025  | Report ready for October Meeting. <b>Complete CTC/30/2526</b>   | Complete    |
| 25 September 2025 | FAP/20/2526     | Cllr Chadwick to be added as a signatory  | RFO    | 23 October 2025  | Report to go to council 23OCT to add Cllrs Chadwick and Wesley. <b>Complete CTC/29/2526</b>   | Complete    |
| 25 September 2025 | FAP/21/2526     | Investment policy and strategy to go to Council for final approval & adoption to constitution.  | RFO    | 23 October 2025  | Report to go to Council 23OCT25. <b>Complete CTC/27/2526</b>  | Complete    |
| 25 September 2025 | FAP/23/2525     | Salary virement paper withdrawn: to clarify new allocation, <b>SEE BELOW DUE TO NEW</b>   | RFO    | 20 November 2025 | To go back to FAP in November.  | Complete    |
| 25 September 2025 | FAP/24/2526     | AGAR to go to Council for final noting of conclusion of audit for 24-25   | RFO    | 23 October 2025  | Report to go to Council 23OCT25. <b>20NOV25 Update: Complete, Council approved CTC/32/2526</b>  | Complete    |
| 25 September 2025 | FAP/21/2525     | To re-look at possible mid-year investment  | RFO    | .                | Will be fed back to FAP.  | In Progress |
| 20 November 2025  | FAP/36/2526     | Resolved to approve the virement of salaries due to the revaluation of staffing structure and recommend this to Council on 11th December 2025 for approval.   | RFO    | 11 December 2025 | 20NOV25 Update: FAP approved FAP/36/2526, will be presented to Council on 11DEC25. <b>08JAN25</b> Approved by Council ref CTC/45/2526   | Complete    |
| 20 November 2025  | FAP/37/2526     | Flag Flying Policy: resolved to approve the draft updated with the below changes, and recommend this to Council for approval and adoption in to the Constitution.<br>1: In section The Union Flag-Flag Flying Days section, delete Date for 2020 can be seen in Appendix A  | RFO    | 11 December 2025 | Council will be requested to approve and adopt into constitution. <b>08JAN25</b> : Policies approved by Council ref CTC/44/2526   | Complete    |
| 20 November 2025  | FAP/38/2526     | ICT and Cyber Security Policy: resolved to approve the draft updated with the below changes, and recommend this to Council for approval and adoption in to the Constitution.<br>1:Section 10: Correct spelling of 'of' to 'or'<br>2:Section 11: remove references to social media names<br>3:Section 12: Add a reference to scams awareness | RFO    | 11 December 2025 |   | Complete    |
| 20 November 2025  | FAP/39/2526     | SAR Complaints Policy: resolved to approve the draft policy and recommend this to Council for approval and adoption in to the Constitution.   | RFO    | 11 December 2025 |   | Complete    |
| 20 November 2025  | FAP/40/2526     | Compliments, Suggestions and Complaints Policy: resolved to approve the draft policy and recommend this to Council for approval and adoption in to the Constitution.  | RFO    | 11 December 2025 |   | Complete    |