



Congleton
Town Council

Title	Finance and Policy Committee
Date of Meeting Time	26 th March 2026 7 pm
Status	Draft Minutes – to be ratified at the next Committee meeting
Reference Documents	Agenda & Papers for Finance & Policy – 26th March 2026

Attendance

Committee Members	Cllr Robert Douglas (Chair) Cllr Mark Edwardson Cllr Heather Pearce Cllr Rob Moreton Cllr Liz Wardlaw
Ex Officio	Cllr Robert Brittain (Mayor) Cllr Suzy Firkin (Deputy Mayor)
Non-Committee Members	Cllr David Brown Cllr Sally Holland (arrived 7.20) Cllr Richard Walton Cllr Glen Williams Cllr Kay Wesley
Officers	David McGifford (Chief Officer) Serena Van Schepdael – Finance Manager/Responsible Financial Officer
Members of the Press	None
Members of the Public	2

1. Apologies for Absence

Apologies were received from Cllrs Allen, Booth and Chadwick.

2. Minutes of Previous Meetings

FAP/60/2526 resolved to approve and sign the Finance & Policy minutes held on 26th February 2026 as a correct record.

3. Declaration of Interest

Declarations were received by Cllrs Brown, Moreton and Wardlaw on any matters relating to Cheshire East Council and Cllr Heather Pearce declared a non-pecuniary interest in item 11.3.

4. Outstanding Actions

FAP/61/2526 resolved to receive the Action Log.

5. Questions from Members of the public

There were no questions from members of the public.

6. Presentations to the Committee

There were no presentations to the committee.

7. Urgent Items

There were no urgent items

8. Minutes of Working Groups

There were no minutes from working groups.

9. Committee Items Relating to Working Groups

There were no items.

10. Grant Approvals and Commitments

FAP/62/2526 resolved to receive a statement showing the current position as of 28th February 2026.

11. New Applications for Financial Assistance

11.1 FAP/63/2526 resolved to award £1,000 to The Green Tree House Charity.

11.2 FAP/64/2526 resolved to award £1,000 to CIC Live.

11.3 FAP/65/2526 resolved to award £1,000 to Friends For Leisure.

11.4 FAP/66/2526 resolved to award £903 to Visyon.

12. New Grant Activities Monitoring Forms

12.1 FAP/67/2526 resolved to receive the feedback form from Congleton Harriers.

13. Management Accounts 2025-2026

FAP/68/2526 resolved to receive and note the management accounts for the financial year to 28th February 2026.

14. Bank Reconciliation

FAP/69/2526 resolved to receive and consider the bank reconciliation as at 28th February 2026.

15. Savings Account Balance

FAP/70/2526 resolved to receive and note the Savings Account balances as at 28th February 2026.

16. List of Payments

FAP/71/2526 resolved to receive and approve the List of Payments for 1st January to 28th February 2026.

17. Appointment of Internal Auditor for 2026-2027

FAP/72/2526 resolved to approve the Internal Auditor for the Financial Year 2026-2027 and recommend to Council for approval.

18. Approval of Outside Bodies Support

FAP/73/2526 resolved to approve Outside Bodies Support for Financial Year 2026-2027 and recommend to Council for approval, with an action to review Legal Services

Meeting Closed at 7:35pm
Cllr R Douglas
Chair of Finance and Policy

OK
Monitor
Over/Under (Exp./Income)

Month 11
Percentage 91.6%

Finance and Policy Committee

101: Corp Management

	ANNUAL BUDGET	BUDGET TO M11	ACTUAL TO M11	£ VARIANCE OF M11 BUDGETS	% AGAINST M11 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M11 EXPECTED
Staff Costs (re-allocated)	266,911	244,668	242,672	1996	99.18%	90.9%	-0.68%
Travel	250	229	53	176	23.13%	21.2%	-70.40%
Training / Conferences	2,500	2,292	1,878	414	81.95%	75.1%	-16.48%
Rent Payable	17,017	15,599	15,599	0	100.00%	91.7%	0.07%
Miscellaneous Office Costs	2,000	1,833	1,534	299	83.67%	76.7%	-14.90%
Telephone/Fax/Internet	3,000	2,750	3,301	-551	120.04%	110.0%	18.43%
Postage	1,000	917	224	693	24.44%	22.4%	-69.20%
Stationery & Printing	3,300	3,025	2,855	170	94.38%	86.5%	-5.08%
Subscriptions & Publications	5,100	4,675	5,143	-468	110.01%	100.8%	9.24%
Insurance	16,243	14,889	16,156	-1267	108.51%	99.5%	7.86%
Computer/IT Costs	25,000	22,917	24,280	-1363	105.95%	97.1%	5.52%
Photocopy Charges	2,000	1,833	1,419	414	77.40%	71.0%	-20.65%
Recruitment Advertising	500	458	462	-4	100.80%	92.4%	0.80%
Bank Charges	1,240	1,137	935	202	82.26%	75.4%	-16.20%
Audit Fees - External	2,500	2,292	0	2292	0.00%	0.0%	-91.60%
Audit Fees - Internal	1,900	1,742	1,050	692	60.29%	55.3%	-36.34%
Accountancy Support	5,300	4,858	2,193	2665	45.14%	41.4%	-50.22%
Legal & Professional fees	3,500	3,208	8,329	-2355	259.61%	238.0%	146.37%
HR & H&S support	5,000	4,583	5,114	-531	111.58%	102.3%	10.68%
Transfer from EMR	0	0	-5,000	5000	0.00%	0.0%	0.00%
Central Overheads reallocated	-78,320	-71,793	-68,200	-3593	94.99%	87.1%	-4.52%

Corporate Management--Expenditure

	285,941	262,113	259,997	4881	99.19%	90.9%	-0.67%
Precept 2025-2026	-1,333,233	-1,222,130	-1,333,233	111103	109.09%	100.0%	9.09%
Interest Receivable	-30,000	-27,500	-29,769	2269	108.25%	99.2%	9.02%
Miscellaneous Income	0	0	-703	703	0.00%		
Corporate Management--Income	-1,363,233	-1,249,630	-1,363,705	114075	109.13%	100.0%	8.43%

Net Income Over Expenditure

	-1,077,292	-987,518	-1,103,708	118956	111.77%	102.5%	10.85%
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102: Civic

Staff Costs (re-allocated)	5,358	4,912	5,471	-560	111.39%	102.1%	10.51%
Training / Conferences	1,000	917	257	660	28.04%	25.7%	-65.90%
Stationery & Printing	550	504	0	504	0.00%	0.0%	-91.60%
Marketing/Promotions	1,200	1,100	1,180	-80	107.27%	98.3%	6.73%
Council Newsletter	8,700	7,975	8,862	-887	111.12%	101.9%	10.26%
Council Website	2,000	1,833	1,085	748	59.18%	54.3%	-37.35%
Mayor's Allowance	3,000	2,750	3,000	-250	109.09%	100.0%	8.40%
Members Expenses	200	183	0	183	0.00%	0.0%	-91.60%
Civic Expenses	9,500	8,708	6,690	2018	76.82%	70.4%	-21.18%
Civic Regalia	250	229	345	-116	150.55%	138.0%	46.40%
Hall & Room Hire	6,500	5,958	6,287	-329	105.52%	96.7%	5.12%
Civic Artefacts and Treasures	500	458	495	-37	108.00%	99.0%	7.40%
Election Expenses	5,500	5,042	5,500	-458	109.09%		
Central Overheads reallocated	1,696	1,555	1,490	65	95.84%	87.9%	-3.75%
Civic--Expenditure	45,954	42,125	40,662	1463	96.53%	88.5%	-3.12%

107: Grants

Initial Grant Commitment	15,000	13,750	7,807	5943	56.78%	52.0%	-39.55%
Subsidised Use	4,500	4,125	2,248	1877	54.50%	50.0%	-41.64%
Tfr from EMR Committed Grants	0	0	-4,199	4199	0.00%		-91.60%
Specified Grants	16,333	14,972	13,030	1942	87.03%	79.8%	-11.82%
C/F to 26-27							
Grants--Expenditure	35,833	32,847	18,886	13961	57.50%	52.7%	-38.89%

Capital

	61,778	56,630	50,889	5741	89.86%	82.4%	-9.23%
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F&P Income - Net Exp Income	-1,363,233	-1,249,630	-1,370,720	121090	109.69%	100.5%	8.95%
Expenditure	429,506	393,714	375,325	18389	95.33%	87.4%	-4.21%

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red
Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Increase slightly higher than budgeted

Dependant on requirements
Most now paid in full, will balance out by month 12
Full year for Zurich and Critical Illness paid to date
£1461: Windows 11 works, new starter costs and annual subscription included in total

For 2 vacancies in 25-26

Legal fees for lease work, Council approved use of EMR.

Full year paid

To cover £5,000

2 replacement flags and badges required.

Full Committee Summary includes Mayor cost centre income £5,571

Full Committee Summary includes Mayor cost centre expenditure £116

Month 11
Percentage 91.6%

		BUDGET TO M11	ACTUAL TO M11	£ VARIANCE OF M11 BUDGETS	% AGAINST M11 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M11 EXPECTED	NOTES
ANNUAL BUDGET								
Community and Environment Committee								
215: Floral Displays								
	Floral Displays Income	-4,000	-3,667	-7,156	3489	195.16%	178.9%	87.30%
	Floral Displays Expenditure	16,172	14,824	17,166	-2342	115.80%	106.1%	14.55%
	Total Floral	12,172	11,158	10,010	1148	89.71%	82.2%	-9.36%
241: Allotments								
	Allotments Income	-190	-174	0	-174	0.00%	0.0%	-91.60%
	Allotments Expenditure	1,200	1,100	541	559	49.18%	45.1%	-46.52%
	Total Allotment	1,010	926	541	385	58.43%	53.6%	-38.04%
300: Public Realm		5,000	4,583	1,992	2591	43.46%	39.8%	-51.76%
301: Congleton Partnership								
	Congleton Partnership Income	0	0	-13,630	13630	0.00%	0.0%	-91.60%
	Congleton Partnership Expenditure	9,353	8,574	25,274	-16700	294.79%	270.2%	178.62%
	Congleton Partnership C/F		0	-32,153	32153	0.00%	0.0%	-91.60%
	Total Partnership	9,353	8,574	-20,509	29,083	-239.21%	-219.3%	-310.88%
302: Community Development								
	Community Development Staff Costs	137,755	126,275	96,186	30089	76.17%	69.8%	-21.78%
	Community Development Marketing/Promotions	6,250	5,729	2,486	3243	43.39%	39.8%	-51.82%
	Green Initiatives	5,000	4,583	376	4207	8.20%	7.5%	-84.08%
	Campaign Expenditure	1,000	917	1,036	-119	113.02%	103.6%	12.00%
	Tfr to EMR	0	0	0	0	0.00%	0.0%	-91.60%
	Tfr From EMR	0	0	0	0	0.00%	0.0%	-91.60%
	Community Development Overheads	11,072	10,149	9,727	422	95.84%	87.9%	-3.75%
	Total Community Development	161,077	147,654	109,811	37,843	74.37%	68.2%	-23.43%
303: Crime								
	Crime Reduction/CCTV Expenditure	11,426	10,474	10,479	-5	100.05%	91.7%	0.11%
	Total Crime	11,426	10,474	10,479	-5	100.05%	91.7%	0.11%
305: Christmas								
	Christmas Fayre/lights Income	-3,000	-2,750	-9,724	6974	353.60%	324.1%	232.53%
	Christmas Fayre/lights Expenditure	18,000	16,500	27,171	-10671	164.67%	151.0%	59.35%
	Total Christmas	15,000	13,750	17,447	-3697	126.89%	116.3%	24.71%
310: Neighbourhood Plan								
	Neighbourhood Plan	5,500	5,042	6,707	-1665	0.00%	0.0%	-91.60%
	Neighbourhood Plan Tfr From EMR	0		-4,875	4875	0.00%	0.0%	-91.60%
	Total Neighbourhood Plan	5,500	5,042	1,832	3210	0.00%	0.0%	-91.60%
321: Tourism								
	Tourism Income	0	0	-14,886	14886			-91.60%
	Tourism Expenditure	22,000	20,167	28,713	-8546	142.38%	130.5%	38.91%
	Total Tourism	22,000	20,167	13,827	6340	68.56%	62.9%	-28.75%
351: Luncheon Club		12,000	11,000	5,874	5126	53.40%	49.0%	-42.65%
C.E & S								
	Income	-7,190	-6,591	-45,396	38805	688.77%	631.4%	539.78%
	Expenditure	261,728	224,402	196,700	27702	87.66%	75.2%	-16.45%
Town Hall, Assets and Services Committee								
ANNUAL BUDGET								
201: Paddling Pool		50,072	45,899	37,591	8308	81.90%	75.1%	-16.53%
221: Town Hall								
	Town Hall - Expenditure	253,392	232,276	215,862	16414	92.93%	85.2%	-6.41%
	Town Hall - Income	-111,050	-101,796	-103,395	1599	101.57%	93.1%	1.51%
	Net Expenditure over Income	142,342	130,480	112,467	18013	86.19%	79.0%	-12.59%

See appendix
See appendix

Issue with salary allocation, corrected in Month 10
Carried forward balance from 24/25

Annual subscription paid

Annual invoice for CCTV charges has been paid.

Sponsorship and funding

Costs covered by EMR funds

Includes Tribute Events. and Food & Drink Income of £8,916
Includes Food & Drink costs of £11,004

Full Committee Summary
Full Committee Summary

NOTES

Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red
See Appendix

See Appendix

225: Congleton Information Centre											
CIC - Expenditure	97,785	89,636	140,310	-50674	156.53%	143.5%	51.89%	See Appendix			
CIC - Income	-11,550	-10,588	-65,744	55157	620.96%	569.2%	477.61%				
Net Expenditure over income	86,235	79,049	74,566	4483	94.33%	86.5%	-5.13%				
263: Public Toilets											
	8,900	8,158	3,698	4460	45.33%	41.6%	-50.05%				
270: Cenotaph											
	375	344	335	9	97.45%	89.3%	-2.27%				
280: Streetscape											
Streetscape Expenditure	873,811	800,993	770,527	30466	96.20%	88.2%	-3.42%	See Appendix			
Streetscape - Income CEC	-427,199	-391,599	-443,739	52140	113.31%	103.9%	12.27%				
Streetscape - External work income	-17,500	-16,042	-17,559	1517	109.46%	100.3%	8.74%				
Streetscape - Misc. Income	-900	-825	0	-825	0.00%	0.0%	-91.60%				
S/S Income	-445,599	-408,466	-461,298	52832	112.93%	103.5%	11.92%				
Net Expenditure over Income	428,212	392,528	309,229	83299	78.78%	72.2%	-19.39%				
THAS											
Income	-568,199	-520,849	-630,437	109,588	121.04%	111.0%	19.35%	Full Committee Summary			
Expenditure	1,284,335	1,177,307	1,168,323	8,984	99.24%	91.0%	-0.63%	Full Committee Summary			
Total Income	-1,938,622	-1,777,070	-2,046,553		115.16%	105.6%	13.97%	Overall summary includes mayor summary figures not on this sheet			
Total Expenditure	1,975,569	1,795,423	1,740,348		96.93%	88.1%	-3.51%	Overall summary			
Net Income /Expenditure			-306,209					Rounding allowed			
401: Personnel											
1* Staff Costs: To date	1,211,260	1,110,322	1,089,685	20637	98.14%	90.0%	-1.64%				
<i>Personnel with Pay Award for reference</i>											
Permanent Staff Costs - Included budget pay award *1	1,211,260	1,110,322	1,089,685	20637	98.14%	90.0%	-1.64%	Pay award paid in the August Pay run, awarded 3.2%			
Add on budgeted pay award to current month											
Add on Temp/Agency			0								
Total	1,211,260	1,110,322	1,089,685		98.14%	90.0%	-1.64%				

Congleton Town Council
Management Accounts 2025-26
Feb-26

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	£	£	£	£
	01/04/2025	In	Out	Balance
Reserves as at 28TH February 2026	CF Balance			28/02/26
310 General Reserve	343,771			343,771
Ear Marked Reserves				
318 Capital Equipment Fund	457	25,000	12,184	13,273
320 Capital Contingency Fund	85,806	15,000	2,420	98,386
321 EMR Elections	20,000			20,000
324 EMR Crime Prevention/Traffic calming	4,357		3,052	1,305
325 EMR Committed Grants	4,199	-	4,199	-
326 EMR Congleton Partnership	42,153	-	32,153	10,000
330 EMR Ancient Treasures	3,000			3,000
331 EMR Website	8,330		-	8,330
333 EMR Training	5,686			5,686
337 EMR Toilets	24,012			24,012
339 EMR Public Realm	8,153			8,153
340 EMR Legal Fees	21,119		5,000	16,119
342 EMR Tourism	1,516		-	1,516
343 EMR Marketing	5,000			5,000
344 EMR Congleton Neighbourhood Plan	5,469		4,875	594
346 EMR Rotary Bonfire	5,000			5,000
348 EMR Civic	1,000			1,000
349 EMR CIL	21,684			21,684
354 EMR Carbon Offsetting	3,000			3,000
355 EMR Property Maintenance	124,468	-	24,868	99,600
356 EMR Salix/ Boiler Replacement	79,691			79,691
357 EMR Election Expenses	-	5,500	-	5,500
EMR TOTALS	474,100	45,500	88,751	430,849

To pay £7500 Quad, £5000 Interactive TV and £3000 chapter 8

Use of funds: SID

Per Council (CTC/28/2526) this reserve will be transferred to Partnership funds

This is to be used for completion of the Website as per Council (CTC/25/25269)

Use of funds: Boiler repair and windows contribution, to pay £15000 windows

Year on year increase for next elections

Congleton Town Council
Management Accounts 2025-26
TOWN HALL

Feb-26

	OK
	Monitor
	Over/Under (Exp./Income)

Month 11
Percentage 91.6%

TOWN HALL

		ANNUAL BUDGET	BUDGET TO M11	ACTUAL TO M11	£ VARIANCE OF M11 BUDGETS	% AGAINST M11 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M11 EXPECTED
4000	Staff Costs (re-allocated)	81,150	74,388	78,587	-4,200	105.6%	96.8%	5.24%
4008	Training	1,000	917	0	917	0.0%	0.0%	-91.60%
4009	Protective Clothing\H & Safety	550	504	372	132	73.8%	67.6%	-23.96%
4010	Cleaners	8,400	7,700	6,643	1,057	86.3%	79.1%	-12.52%
4011	Rates	25,449	23,328	24,950	-1,622	107.0%	98.0%	6.44%
4012	Water	7,875	7,219	8,420	-1,201	116.6%	106.9%	15.32%
4014	Electricity	33,000	30,250	20,743	9,507	68.6%	62.9%	-28.74%
4015	Gas	30,000	27,500	13,508	13,992	49.1%	45.0%	-46.57%
4016	Cleaning materials	2,250	2,063	1,914	149	92.8%	85.1%	-6.53%
4017	Refuse Disposal	2,350	2,154	2,934	-780	136.2%	124.9%	33.25%
4020	Miscellaneous Office Costs	2,500	2,292	2,434	-142	106.2%	97.4%	5.76%
4025	Insurance	14,346	13,151	14,127	-977	107.4%	98.5%	6.87%
4033	Marketing/Promotions	3,500	3,208	90	3,118	2.8%	2.6%	-89.03%
4040	Maintenance Contracts	9,000	8,250	10,413	-2,163	126.2%	115.7%	24.10%
4041	Property Maintenance	21,300	19,525	39,593	-20,068	202.8%	185.9%	94.28%
4065	Architect/Surveyor Fees	0	0	-1,645	1,645			
4068	Licences (incl PRS)	4,200	3,850	4,410	-560	114.5%	105.0%	13.40%
4951	Transfer from EMR	0	0	-24,868	24,868			
6000	Central Overheads Reallocated	6,522	5,979	5,730	249	95.8%	87.9%	-3.74%
	Town Hall Expenditure	253,392	232,276	208,355	23,921	89.7%	82.2%	-9.37%
3020	Catering costs	0	0	5,925	-5,925			
3021	Security Supplies	0	0	1,582	-1,582			
		0	0	7,507	7,507			
	Total Town Hall Expenditure	253,392	232,276	215,862	16,414	92.9%	85.2%	-6.41%
1009	Rent Rec'd - Museum Notional	-4500	-4125	-4125	0	100.0%	91.7%	0.07%
1010	Rent Received - 3rd Party Partnership	-1533	-1405	-1405	-0	100.0%	91.7%	0.05%
1011	Rent Received - Internal CTC	-26517	-24307	-24307	-0	100.0%	91.7%	0.07%
1013	Letting Income - Grand Hall	-30000	-27500	-25574	-1926	93.0%	85.2%	-6.35%
1014	Letting Income - Bridestones	-5000	-4583	-2843	-1740	62.0%	56.9%	-34.74%
1015	Letting Income - Spencer Suite	-5000	-4583	-3949	-634	86.2%	79.0%	-12.62%
1018	Letting Income - Campbell Suite	0	0	0	0		0.0%	-91.60%
1016	Letting Income - Brasserie, Kitchen and Bar	-12000	-11000	-98	-10902	0.9%	0.8%	-90.78%
1021	Letting Income - Internal	-9000	-8250	-9506	1256	115.2%	105.6%	14.02%
1022	Letting income - F&F	-2500	-2292	-1500	-792	65.5%	60.0%	-31.60%
1023	Commission- CP	-6000	-5500	-4277	-1223	77.8%	71.3%	-20.32%
1024	Letting Income- Security	0	0	-2706	2706		0.0%	-91.60%
1035	Service Charges - Brasserie	-4000	-3667	-2590	-1077	70.6%	64.8%	-26.85%
1037	Service Charges - Other	-5000	-4583	-2420	-2163	52.8%	48.4%	-43.20%
1038	Letting Income- Offices	0	0	-3208	3208			
1051	Catering Sales (recharges)	0	0	-7174	7174		0.0%	-91.60%
1199	Miscellaneous income	0	0	-208	208			
1179	Grants Receivable- Salix Project	0	0	-7505	7505			
	Total Town Hall Income	-111050	-101796	-103395	1599	101.6%	93.1%	1.51%
	Net Expenditure over Income	142,342	130,480	112,467	18,013	86.2%	79.0%	-12.59%

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Higher charges than budget estimation.
Billed up to JAN26
Billed up to JAN26

Previous supplier costs increased in excess of 40%, new supplier in place from JAN26

Full year for Zurich and Critical Illness paid to date.

£1,666 relates to previous years o/s invoices due.
Less £24,868 used from EMR:Actual revenue soend £14,725 75.46%
Salix Grant project, see below
Music License paid in full £3,290
Windows/secondary glazing upgrades and boiler repair

Recharged to customers
Recharged to customers

Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Recharge to customers
Dependant on use by Commercial Partner
Dependant on use by Museum, Q 2 to be invoiced

Recharge to customers

Grant income for Surveyor fees, 24-25 c/ff

Congleton Town Council
Management Accounts 2025-26
STREETSCAPE

Feb-26

Month 11
 Percentage 91.6%

OK
Monitor
Over/Under (Exp./Income)

ANNUAL BUDGET	BUDGET TO M11	ACTUAL TO M11	£ VARIANCE OF M11 BUDGETS	% AGAINST M11 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M11 EXPECTED
STREETSCAPE						
4000 Staff Costs	651,186	596,921	33,243	94.4%	86.6%	-5.04%
4008 Training	3,200	2,933	0	0.0%	0.0%	-91.60%
4009 Protective Clothing\H & Safety	5,900	5,408	5,153	255	87.3%	-4.26%
4013 Office rent	2,000	1,833	1,833	0	91.7%	0.05%
4016 Cleaning Materials	8,000	7,333	4,946	2,387	61.8%	-29.78%
4021 Telephone	1,175	1,077	523	554	44.5%	-47.09%
4025 Insurance	10,369	9,505	10,081	-576	97.2%	5.62%
4041 Property maintenance	1,500	1,375	545	830	36.3%	-55.27%
4043 Horticultural etc Supplies	14,000	12,833	17,171	-4,338	122.7%	31.05%
4047 Vehicle maintenance/Serv etc	12,800	11,733	14,504	-2,771	113.3%	21.71%
4048 Vehicle fuel and oil	16,285	14,928	14,123	805	86.7%	-4.88%
4049 Vehicle rental charges	81,000	74,250	82,602	-8,352	102.0%	10.38%
4050 Street Cleansing	8,000	7,333	6,005	1,328	75.1%	-16.54%
4152 Propagation Unit	2,500	2,292	805	1,487	32.2%	-59.40%
4162 General expenditure	5,300	4,858	4,392	466	82.9%	-8.73%
4168 Other Expenditure	0	0	0		0.0%	-91.60%
4951 Tfr from EMR		2,420				
6000 Central Overheads Reallocated	50,596	46,380	44,449	1,931	87.9%	-3.75%
Streetscape Expenditure	873,811	800,993	768,390	30,183	87.9%	-3.66%
3030 Purchases for recharging	0	0	2,137	-2,137	0.0%	0.00%
1165 CEC - Income	-427,199	-391,599	-443,739	52,140	103.9%	204.91%
1167 External work income	-17,500	-16,042	-17,559	1,517	100.3%	201.06%
1199 Miscellaneous	-900	-825	0	-825	0.0%	91.60%
Streetscape Income	-445,599	-408,466	-461,298	52,832	103.5%	204.53%
Net Expenditure over Income	428,212	392,528	309,229	80,879	78.8%	12.82%

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Replenishment required

Full year for Zurich and Critical Illness paid to date.

Overspend approved by Council CTC/25/2526
 Less £2,420 used from EMR: Actual revenue spend £12,084 103%

Overspend approved at Council CTC/28/2526

No budget

Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Full payment plus increase to cover pay award increase for SLA

Congleton Town Council
Management Accounts 2025-26
CONGLETON INFORMATION CENTRE
Feb-26

	OK
	Monitor
	Over/Under (Exp./Income)

Month 11
Percentage 91.6%

TOWN HALL
CONGLETON INFORMATION CENTRE

	ANNUAL BUDGET	BUDGET TO M11	ACTUAL TO M11	E VARIANCE OF M11 BUDGETS	% AGAINST M11 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M11 EXPECTED
3000 Stock at 1st April	0	-	-	-	0.0%		
3041 3rd Party ticket resales	0	-	49,123	- 49,123			
3042 Books, Maps, Guides resale	2,850	2,613	352	2,261	13.5%	12.4%	-79.25%
3043 Souvenirs for resale	2,375	2,177	482	1,695	22.1%	20.3%	-71.31%
3044 Stamps for resale	475	435	172	263	39.5%	36.2%	-55.39%
3046 Local Produce for resale	0	-	3,815	- 3,815			
3047 Theatre gift cards for resale	0	-	114	- 114			
3048 Food & Drink for resale	1,188	1,089	732	357	67.2%	61.6%	-29.98%
3049 CTC Merchandise	0	-	-	-	0.0%	0.0%	-91.60%
3999 Stock at 31st March 2022	0	-	-	-	0.0%	0.0%	-91.60%
Direct Expenditure	6,888	6,314	54,790	- 48,476	867.8%	795.44%	703.84%
4000 Staff costs	70,062	64,224	67,531	- 3,308	105.1%	96.4%	4.79%
4011 Rates	5,321	4,878	5,614	- 736	115.1%	105.5%	13.91%
4013 Rent Payable	7,500	6,875	6,875	-	100.0%	91.7%	0.07%
4162 General Expenditure	2,000	1,833	1,095	738	59.7%	54.8%	-36.85%
6000 Central Overheads Reallocated	6,014	5,513	4,405	1,108	79.9%	73.2%	-18.35%
Indirect Expenditure	90,897	83,322	85,520	- 2,198	102.6%	94.1%	2.48%
1041 Third Party Ticket Sales	0	-	54,027	54,027			
1042 Books, Maps, Guides sales	-3,000	- 2,750	- 1,075	- 1,675	39.1%	35.8%	-55.77%
1043 Souvenir sales	-2,500	- 2,292	- 2,533	241	110.5%	101.3%	9.72%
1044 Stamp Sales	-500	- 458	- 200	- 258	43.6%	40.0%	-51.60%
1045 Photocopy sales	-300	- 275	- 238	- 37	86.5%	79.3%	-12.27%
1046 Local Produce for resale	0	-	3,838	3,838			
1047 Theatre gift cards	0	-	180	180			
1048 Food and Drink sales	-1,250	- 1,146	- 1,356	210	118.3%	108.5%	16.88%
1049 CTC Merchandise sales	0	-	30	30		0.0%	-91.60%
1199 Commission	-4,000	- 3,667	- 2,267	- 1,400	61.8%	0.0%	-91.60%
Income	-11,550	- 10,588	- 65,744	56,556	621.0%	569.2%	477.61%
Total Income	-11,550	- 10,588	- 65,744	56,556	621.0%	569.2%	477.61%
Net Expenditure over Income	86,235	79,049	74,566	5,882	94.3%	86.5%	-5.13%

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red
Yellow are 3rd party expenditure, traffic lights CTC

Third Party Income see corresponding expense line

Third Party Income see corresponding expense line
Third Party Income see corresponding expense line

Pay award settled and paid in August 2025, backdated t April 2025
Paid over 10 months rather than 12

Yellow are 3rd party income, traffic lights our own income
Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red
Third Party expenditure

Third Party expenditure
Third Party expenditure

Will update quarterly.Q1 to Q3 completed.

Congleton Town Council
Management Accounts 2025-26
PADDLING POOL
Feb-26

Month 11
 Percentage 91.6%

	OK
	Monitor
	Over/Under (Exp./Income)

PADDLING POOL

Staff Costs
 4000
 4008 Training
 4009 Protective Clothing\H & Safety
 4012 Water
 4014 Electricity
 4039 Pool Chemicals
 4041 Property Maintenance
 4162 General expenditure
 6000 Central Overheads Reallocated
Pool Expenditure

ANNUAL BUDGET	BUDGET TO M11	ACTUAL TO M11	£ VARIANCE OF M11 BUDGETS	% AGAINST M11 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M11 EXPECTED
26,812	24,578	23556	1,022	95.84%	87.9%	-3.74%
3,000	2,750	0	2,750	0.00%	0.0%	-91.60%
320	293	103	190	35.11%	32.2%	-59.41%
5,500	5,042	1067	3,975	21.16%	19.4%	-72.20%
3,200	2,933	2501	432	85.26%	78.2%	-13.44%
3,900	3,575	6095	-2,520	170.49%	156.3%	64.68%
4,300	3,942	1534	2,408	38.92%	35.7%	-55.93%
1,000	917	943	-26	102.87%	94.3%	2.70%
2,040	1,870	1792	78	95.83%	87.8%	-3.76%
50,072	45,899	37,591	8,308	81.90%	75.1%	-16.53%

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Pay award settled and paid in August 2025, backdated t April 2025, and main expenditure is over 3 months.

Overspend notes by Council CTC/28/2526

Congleton Town Council
Management Accounts 2025-26
Floral/In Bloom
Feb-26

	OK
	Monitor
	Over/Under (Exp./Income)

Month 11
 Percentage 91.6%

Floral
Income

1180 Donations Received
 1195 Sponsorship Income
 1199 Misc Income: Hanging Baskets
 Total

ANNUAL BUDGET	BUDGET TO M11	ACTUAL TO M11	£ VARIANCE OF M11 BUDGETS	% AGAINST M11 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M11 EXPECTED
0	-	-	237			
0	-	-	2,540			
-4,000	3,667	4,379	712	119.43%	109.5%	17.88%
-4,000	3,667	7,156	3,489	195.16%	178.9%	87.30%
Expenditure						
4011 Rates	172	158	162	-4	102.75%	94.2%
4162 General Expenditure	16,000	14,667	17,004	-2,337	115.94%	106.3%
Total	16,172	14,824	17,166	-2,342	115.80%	106.1%
Net Expenditure over income	12,172	11,158	10,010	1,148	89.71%	-9.36%

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Income from hanging basket sales.

Breakdown: TBC

Plants & Compost 11,791
 Judging Days 1,274
 General Competition 1,188
 General 716
 Awards Ceremony 845
 Thank You Evening at CTC 932
 Expenses 258
17,004