

**CONGLETON TOWN COUNCIL**

**COMMITTEE REPORTS AND UPDATES**

<b>COMMITTEE:</b>	Council																	
<b>MEETING DATE AND TIME</b>	7 <sup>th</sup> May 2026 7.00 pm	<b>LOCATION</b>	Congleton Town Hall															
<b>REPORT FROM</b>	Serena Van Schepdael: R.F.O																	
<b>AGENDA ITEM REPORT TITLE</b>	7.3 <b>Approval of Outside Bodies Support</b>																	
<b>Background</b>	<p>As part of our Standing Orders, an annual review of arrangements with bodies/businesses, Page 10 reference point:</p> <p><i>x. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.</i></p> <p>These appointments must be approved by the Council each year, in accordance with our Standing Orders (Section 6J x)</p>																	
<b>Updates</b>	<table border="1"> <thead> <tr> <th>Name</th> <th>Area of Service</th> <th>Information</th> </tr> </thead> <tbody> <tr> <td>DCK</td> <td>Accountancy</td> <td>Continuity, knowledge of our accounts, and access to support throughout the year. Knowledge of Town Councils. 1 annual visit. Full set of accounts and backup information provided from our year-end.  (Option may be taken to complete a full review going forward)</td> </tr> <tr> <td>Auditing Solutions</td> <td>Internal Audit</td> <td>Being dealt with via a separate paper, a full review of the requirements needed in accordance with the Good Practices Guide.</td> </tr> <tr> <td>DJH</td> <td>Payroll Services</td> <td>Continuity of service. On-hand knowledge and pension auto-enrolment. Remote service.</td> </tr> <tr> <td>Cheshire East Council</td> <td>HR &amp; HS</td> <td>Continuity, Remote, attendance at Town Hall when required, located in Middlewich/Crewe. Knowledge of Streetscape services.</td> </tr> </tbody> </table>			Name	Area of Service	Information	DCK	Accountancy	Continuity, knowledge of our accounts, and access to support throughout the year. Knowledge of Town Councils. 1 annual visit. Full set of accounts and backup information provided from our year-end.  (Option may be taken to complete a full review going forward)	Auditing Solutions	Internal Audit	Being dealt with via a separate paper, a full review of the requirements needed in accordance with the Good Practices Guide.	DJH	Payroll Services	Continuity of service. On-hand knowledge and pension auto-enrolment. Remote service.	Cheshire East Council	HR & HS	Continuity, Remote, attendance at Town Hall when required, located in Middlewich/Crewe. Knowledge of Streetscape services.
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			(Option may be taken to complete a full review during 2026-2027 for 2027 onwards as current contract is rolling)
	SAS Daniels	Legal Support	Continuity, Remote. Located in Congleton. To be reviewed in 26-27.
	Prism Network	ICT Support	Continuity, Remote, located in Congleton, local for site visits. Knowledge of Town Council procedures and workings.  (Option may be taken to complete a full review during 2026-2027 for 2027 onwards, as the current contract is rolling)
	Eric Charlesworth Electrical Contractor	Electrical Services	Previous work completed, continuity of standards Local.
	Chubb	Alarm & Fire Extinguishers Services/CCTV	Remote monitoring, visit for maintenance and serving. Out-of-hours cover.
	Otis Gartside	Lift Maintenance:	Annual maintenance visit, lifts serviced by manufacturers only.
	<p><b>FAP/73/2526 resolved</b> to approve Outside Bodies Support for Financial Year 2026-2027 and recommend to Council for approval, with an action to review Legal Services</p>		
<b>Financial</b>	All external support services are budgeted for via budget setting.		
<b>Environmental</b>	Considerations of impact on travel have been considered.		
<b>Equality and Diversity</b>	Our Equality and Diversity Policy will be considered when sourcing new suppliers/services.		
<b>Decision Request</b>	To approve the external services for the accounting year 2026-2027.		